

MINUTES  
WEST VALLEY LAND USE ADVISORY COMMITTEE (WV LUAC)  
January 25, 2022

Chairman Steve Alejandro called the meeting to order at 6:00pm. Committee members present were: Steve Alejandro, Erica Wirtala, Bruce Colburn, Paul McKenzie. A quorum of the advisory committee was present. The meeting was held at West Valley School library. No County Planning staff was present. Multiple members of the public attended.

**The minutes from the December 28, 2021 meeting were reviewed and approved. Motion by Erica W. Second by Bruce C., motion passed unopposed.**

OLD BUSINESS:

**West Valley Neighborhood Plan Update process:**

- First workshop meeting was held on Jan 18, 2022 with good attendance, 30 individuals attended and participated.
- Chairman A. presented an outline of the revision process including formation of two subcommittees;
  - Land Use – 14 volunteers
  - Public Services – 3 volunteers
- Each subcommittee will need a Chair and Secretary. Minutes will be taken for subcommittee meetings. The subcommittees are tasked with reviewing the existing plan, identifying data needs, issue updates and policy revisions that may be appropriate.
- Subcommittees will report to the larger group at the monthly workshop scheduled for the second Tuesday of each month.
- Target is to have draft revisions completed by April 12 workshop date.
- Chairman A. presented some trend data on septic, traffic and population that Flathead County GIS was able to provide. Discussion of other sources of data such as electrical service and school enrollment to get a sense of population change in the planning area since 1997. It would be informative to have an estimate of the rate of growth and land use change as context for the plan update.
- Chairman A will make his presentation available to the County for posting on their website.
- Discussion of the plan amendment process with the county. Debate on strategy and timing of revision ranged from one time comprehensive review and revision to piecemeal ongoing revisions, starting with the most critical changes to development standards needed to bring plan into consistency with other County zoning documents and growth policy.
- The planning office has made it clear they have little to no capacity to support the public review and update effort. At time of submission of amendments, the planning department will start the review and reporting process.
- Communication tools for the subcommittees were discussed, each will develop a system that works for them.
- The committees were reminded of the open meeting law requirements and need for transparency and documentation to ensure an open and inclusive public process.
- Chairman A volunteered to review the Background, Process and Existing Regulations portions of the NP.

NEW BUSINESS: None.

GENERAL PUBLIC COMMENT: None

Next Workshop Meeting February 8<sup>th</sup>, 2022, 6pm West Valley School

Next general meeting February 22<sup>nd</sup>, 6pm West Valley School.

**Erica W. made a motion to adjourn, second by Bruce C. The motion was passed unopposed at 7:40pm**

Respectfully Submitted,

Paul McKenzie

Secretary, West Valley Land Use Advisory Committee